

## برامج تطبيقات الهندسة المدنية والأشغال العامة

Sl.	COURSE TITLE
1	Business Writing Skills
2	Creative Problem Solving and Decision Making
3	Effective Knowledge Sharing Creating a High Performing Learning Culture
4	Leading the Development of Others
5	Presentation Skills
6	Teamwork Fundamentals
7	Technical Report Writing
8	Creativity and Innovation
9	Administration and Office Management
10	Conducting Effective Meetings
11	إعداد المذكرات القانونية المتقدمة
12	Six Sigma تطوير الإستراتيجية الإدارية لتقييم وتطوير جودة أداء المنظمات
13	القائد ومواصفات القائد الناجح
14	Consultancy Skills For Training and Development Professionals
15	Aligning Training With Organizational Development
16	Basic of HR (Human Resource) Management
17	Building High Performance Teams Capturing The Magic Of Synergistic Effort
18	Change Management: People And Process
19	Enhanced Productivity Skills Maximizing Your Personal Effectiveness
20	Assertiveness Skills